A. Create a Deal

Deal Details

B. Select Transaction Type

From drop-down menu

Lawyer Details

C. Select Lawyer Information

Add collaborating lawyer
if applicable.

Deal in Progress

Property Details

D. Add Property Information

Purchaser Details

E. Add Purchaser
and/or Vendor Information

Vendor Details

CREATE DEAL

F. Create Deal

GO TO DEAL

Go to deal to enter
disbursements

Completed